

Los Gatos Art Association Art in the Council Chambers 2019 Show: PROSPECTUS

Show Dates: May 28 through July 19, 2019

To be held at the

Town Council Chambers at the Los Gatos Town Hall, 110 East Main Street, Los Gatos

The Town of Los Gatos and the Los Gatos Arts and Culture Commission will showcase works from the LGAA through the Art in the Council Chambers (AICC) program. Viewable Monday to Friday from 9am to 5pm, when the Town Council is not in session. If the Chambers are locked, the public will be able to view the exhibit by requesting a key from the Town Planning office. The Town will provide postcards (which will include viewing instructions) and publicity, and put on a lovely reception. This will be an annual opportunity for the LGAA to showcase our artists to the Town of Los Gatos, and a good starting point for artists who have not exhibited before!

Entry Fees - none

Ribbons/Awards - none

Eligibility

- 18 years of age or older
- Be a current Member of the LGAA (2019 dues paid)
- All artwork must be original in concept
- **Limit 1 (one) entry per artist**
- **The first (32) entries received by the deadline are the only artworks which will be accepted.**

Ineligible Artworks

- Artwork exhibited in any previous LGAA show
- Work based on copyright protected sources used without permission
- Sculpture
- (Framed) Work exceeding 36" (in either dimension)
- Wall-hanging image size equal or less than 6" x 10"
- Work weighing more than 25 lbs.
- Multiple, unconnected wall-hanging pieces (i.e., diptych, triptych)
- Inappropriate or offensive subject matter or nudes.

Preparing your Artwork for Submission

- Submissions will **only** be accepted in the digital format known as .jpeg/jpg.
- The digital image must be sent by email.
- Each artist may **submit ONLY ONE image/entry**.
- Wall-hanging artwork must be eligible (double check artwork against **ineligible artworks** list above).
- The jpeg image **MUST** be labeled as follows: **Last name, First name, Title, Framed Size** (outer dimension in inches HxW), **Medium, Price or NFS, Contact Artist To Purchase: (give either phone, email or website info.)**
- Example:
SmithJaneBlueDog24x36Oil500www.jsmith.com

Pricing, Sales Tax and Commissions

- Your artwork **DOES NOT** have to be for sale (NFS).
- There will be an information sheet describing the LGAA and the show available at the Town. The Town, the LGAA and/or AICC will not handle any sales.

How to submit your jpeg entry:

After you create the digital image of your artwork, follow these 5 steps:

1. Compose a new email and address it to: Scott Holtslander at sholtslander@yahoo.com
2. In the subject field of the email, enter: AICCSHOW and your Last Name First Name. Example: **AICCSHOWSmithJane**
3. **Important:** Attach the digital .jpeg image of your submission to the email.
4. Submitted information and image is **FINAL. No changes or substitutions allowed after deadline.**
5. **Send the email! Deadline for entries is May 21, 2019.**

Artwork Presentation

- No protruding eye hooks or saw tooth hangers. (D-rings preferred.)
- Wall art must be adequately framed, wired, and ready for hanging. Wire **MUST** be in good condition. (Please keep wire taut on back of painting. Ideally, allow a 1½ inch "play" up or down in the wire).
- No pressure-spring clips.
- Mats (if used) must be neatly cut and clean. Neutral or off-white preferred.
- Canvas edges clean or painted, with no visible staples.
- Plexiglas glazing preferred.
- Artwork must be labeled on the back with Artist Name, Title, Medium, Price or NFS, and Contact Artist to Purchase info.

Artwork Receipts and Pick Up

- Exhibited artwork, sold or not, may not be removed until close of show. **No exceptions.**
- All artwork **must be** signed in on Intake Day and signed out on Artwork Pickup Day.
- Present your artwork receipt when picking up artwork.
- **(If someone other than the artist picks up artwork, then he/she must present written authorization along with the LGAA artwork receipt.)**
- **Plan ahead.** At the end of the show, if you cannot pick up your art on that day, please arrange for a friend to do it for you. **Artwork left behind will be charged \$10/day for storage beginning the day after show.**

Calendar of Events - LGAA AICC 2019 Show

May 21—

Entry deadline Entries must be received by this date. Please email your jpg image to Elke Groves at elkegroves@gmail.com and Scott Holtlander at sholtlander@yahoo.com

May 22—

Notification Artists will be notified of acceptance or non-acceptance by email or phone. If not received, please call Scott Holtlander @ 408.309.7665

**Friday, May 24
10am to 11am**

Delivery of artwork to Los Gatos Town Hall Chambers 110 East Main Street, Los Gatos. The Chambers are located on the lower level below NUMU, New Museum Los Gatos.

Tuesday, May 28—

Show opens at 1pm in afternoon.

**Thursday, May 30
6pm to 7:30pm**

Artist and Public Reception. Please bring your friends!

Friday July 19, 2019

Show closes.

**Monday July 22, 2019
11am to 1pm**

Pick up your artwork from the AICC exhibit at the above address. If you cannot do it yourself, ask a friend to help. Artwork left behind after 12pm will be subject to a \$5/day storage fee starting the day of scheduled pick up.